

SKAGIT RIVER FLOOD CONTROL COMMITTEE

MEETING MINUTES

April 23, 1984

A regular meeting of the Skagit River Flood Control Committee was held in Hearing Room 'A', Skagit County Administration Building, at 7:30 p.m. on April 23, 1984.

The meeting was called to order by Chairman, Jess Knutzen.

Committee members in attendance were:

Chairman - Jess Knutzen  
Vice Chairman - Robert Hulbert  
Secretary - Arnold Hansen  
Gwynne LeGro  
Steve Ladd  
Gerald Mapes  
Neil Hamburg  
George Dynes  
Carl Vandersar  
William White  
Richard Smith

The Chairman made a report to the committee on the recent meeting with the Board of Skagit County Commissioners, stating that the Board had established a Flood Control Fund and had requested the committee to recommend a set of guidelines for the distribution of this fund. The Board has also requested that the Committee make recommendations to the Board on all applications for this fund. The Board indicated that they desire the Committee to continue as a recommending body. The Board has indicated that the fund should be available for all Skagit County Flood Control Projects.

A discussion took place on the expansion of the Committee's responsibility to include flood control other than the Skagit River.

Mr. Vandersar, made a motion to expand the committee's responsibility to include salt water dikes, the Samish River Basin, and all Skagit County Flood Control. The motion seconded and passed with one abstaining vote.

Mr. Ladd made a motion to request the Board of Skagit County Commissioners to change the name of the Committee to the "Skagit County Flood Control Committee". The motion was seconded and passed.

A set of preliminary guidelines for implementing the flood control funds distribution were passed out and reviewed with considerable discussion.

Mr. Hamburg made a motion that maximum dollar amount for any single project be \$12,500,00 or 50% of the total project cost, whichever is the least. The motion seconded and passed with two "no" votes.

Skagit River Flood Control Committee  
Meeting Minutes of April 23, 1984

Several changes were made to the preliminary guidelines. A motion was made and seconded to approve the changes. The motion passed. (See attached guidelines with changes included).

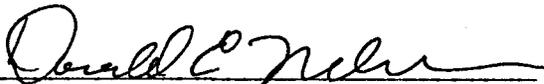
A motion was made to include the Chairman of the Levees-Dikes and Containment Sub-Committee as a part of the Executive Committee for the review of the Flood Control Fund Applications. The motion was seconded and passed.

The Chairman asked for an election of officers for the coming year.

Mr. Hansen made a motion that the Committee have an election of officers. The motion was amended to retain the present officers until this term is up in October and then elect new officers. The motion and amendment were seconded. The amendment was passed and the motion was passed.

The meeting was adjourned.

Submitted by:



Donald E. Nelson  
Section Manager - Flood Control

DEN/skv

Attachment - Guidelines

SKAGIT COUNTY FLOOD CONTROL IMPROVEMENT FUND  
GUIDELINES FOR IMPLEMENTATION

Statement of Purpose:

These guidelines are for the purpose of establishing the criteria for the distribution of the Skagit County Flood Control Fund. It is the intent of this Fund to assist in bringing the levees and dikes of Skagit County to a uniform 25-year flood protection in both elevation and integrity. With this concept in view, the first consideration shall be given to the financial need of the applicant and to the existing level of flood protection at the proposed project site. The Fund shall be distributed on a cost sharing basis with the Fund contributing no greater than 50% or a maximum amount of \$12,500.00 for any single project. This Fund will be expended only for expenses incurred in construction, improvement, replacement, or repair of Skagit County flood control dikes or other flood control protection. No costs of design, planning, or studies shall be an obligation, liability, or expenditure of this Fund. All expenditures shall be made by the County warrants drawn on this Fund in compliance with R.C.W. 36.32 and 36.40 and shall be subject to all other budgetary and County administrative rules and regulations. Approval shall be by the Board of Skagit County Commissioners upon the recommendation of the Skagit County Flood Control Committees.

All applications received will be considered and approved or rejected based on the above criteria. Application must be received prior to June 1, to be considered for the calendar year. Should an application be rejected, it must be resubmitted the following year to be eligible for consideration.

Procedures for making a request for funds are as follows:

- A. Proponent will make request for participating fund to the Skagit County Flood Control Committee's Executive Committee through the Skagit County Public Works Department.
- B. Public Works and proponent will investigate the project site and determine the length and scope of the proposal project.
- C. Make estimate of project cost with preliminary plans as necessary.
- D. Present project scope, preliminary plans, and estimate to Flood Control Committee's Executive Committee for review and recommendations to the full Committee.
- E. Present recommendations of Executive Committee to full committee for approval.
- F. Present project scope, preliminary plans, estimate, and recommendation of the Flood Control Committee to the Board of Skagit County Commissioners for final approval.
- G. Upon approval, execute a project agreement between County and proponent.